The Bank
HISTORIC EVENT VENUE

A historic event venue space that was originally the lobby for The Chestertown Bank built in 1849. It has three tall arched windows that extend from the wainscoting to the 20' high ceiling and an octagonal skylight with a large elegant chandelier that adorns the space. Depicted in the logo is the detailed wood work that encompasses the skylight and balcony. The floors are new hardwood with the original tile center, perfect for a dance floor! The most unique feature of this space is the walk-in safe that is filled with empty safe deposit boxes.

SET UP

- Event decorating is done the same day of event.
- All rentals are to be dropped off the morning of event.

CLEAN UP

- All decorations and personal items are to be removed immediately after event.
- Weekday rental items must be picked up after the event or the following morning.
- Weekend rental items must be picked up on Monday morning between 8 a.m. and 11 a.m.

EVENT PARKING

- Guests will use public parking spaces on High Street and its surrounding streets.
- Vendor and handicap parking are available in the parking lot behind the building around the center island only (posted as 205 Cannon Street).
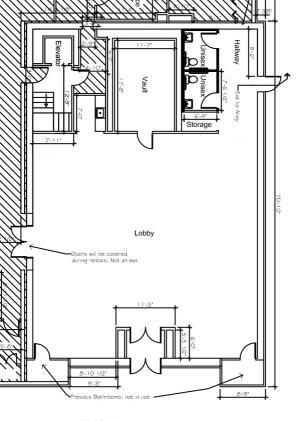
HANDICAP ACCESSIBILITY

- For persons needing handicap accessibility, there is a side entry/exit door. Please use the rear parking lot and access the side door from the alley to the left of the building.

REQUIREMENTS

- Landlord requires a $1,000,000.00 Certificate of Liability from Tenant naming Landlord as additional insured.
- Tenant must provide Landlord with a list of their vendors along with the vendors' certificates of insurance.
- The above requirements are to be provided to Landlord at least two weeks prior to the event.

VENDORS

- Vendors should use the rear parking area for their vehicles and drop-off/pick-up. However, it is understood that the front door may need to be used for certain items.
- Caterer is responsible for hauling any trash from the event that does not fit neatly into the Landlord's trash receptacles.

Floor Plan

Elevator

12'-9"

7'-0"

7'-11"

3'-...

2'-9"

4'-10"

6'-0"

Vault

11'-7"

17'-8"

Unisex

Unisex

Hallway

9'-2"

7'-6 1/2"

Exit to Alley

6'-4"

Storage

12'-3/8"

70'-10"

Lobby

Doors will be covered
during rentals; Not an exit

5'-8"

11'-5"

5'-5 1/2"

6'-0"

8'-10 1/2"

9'-3"

8'-9"

Previous Bathrooms; not in use

High Street

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